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# Westmont Homes Association

## GENERAL GUIDANCE FOR MONTHLY MAINTENANCE FEES

*As you can imagine, receiving monthly dues in a timely manner ensures that Westmont can in-turn pay for the maintenance/utility services we undertake - Trash Collection, Snow Clearing, Lawn Cutting and Trimming, Communal Area Maintenance, etc.*

### Payment Policy

- All payments must be received by the 20<sup>th</sup> of the month to ensure your home is current.
- Payments received after the 20<sup>th</sup> will be considered late and therefore subject to interest and a late payment charge.
- We encourage you to set up an electronic payment method to avoid any discrepancies.

### Late Payment Charges

- To assist with administration costs, a \$15 fee will be applied for each late payment.
- In addition, interest for late fees will be applied at 10%, this will be annualized on the unpaid balance and charged monthly.
- If you are having DIFFICULTY PAYING YOUR FEES, we encourage you to discuss your circumstances, as failure to do so will not waive fees and interest.
- In circumstances where fees have been outstanding for a period of three consecutive months, a lien will be applied to your property. Please note we will be unable to remove this until late payment charges, interest and any fees associated with the lien have been fully repaid.

### General

As the property owner, it is your responsibility to ensure your dues are timely remitted. We encourage you to talk to the Westmont treasurer if you are having difficulty in making your dues payment. We will always be practical in attempting to arrive at an arrangement.

Your monthly payment may be made via check or electronic payment direct from your bank and this can be set up by completing the enclosed automatic withdrawal form. Please contact HA-KC at 913-385-2440 or contact the Westmont Board Treasurer with questions.